

**ICNA RELIEF USA PROGRAMS  
1529 JERICHO TURNPIKE  
NEW HYDE PARK, NY 11040**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

## **ICNA RELIEF USA PROGRAMS**

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Jericho, NY 11753

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
ICNA Relief USA Programs Inc.  
1529 Jericho Turnpike  
New Hyde Park, NY 11040

We have audited the accompanying financial statements of ICNA Relief USA Programs, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2021, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of ICNA Relief USA Programs, Inc., as of December 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.



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Muhammad Y. Mukhtar, CPA, PC.

November 13, 2022  
Jericho, New York

**ICNA RELIEF USA PROGRAMS INC.  
STATEMENTS OF FINANCIAL POSITION**

	<b>DECEMBER 31,</b>	
<b>ASSETS</b>	<b>2021</b>	<b>2020</b>
<b>CURRENT ASSETS:</b>		
Cash	14,265,694	11,249,471
Short Term Investment	1,594,120	-
Sundry Receivable	200	-
Total Current Assets	15,860,014	11,249,471
<b>FIXED ASSETS:</b>		
Land	445,823	445,823
Building	1,524,426	1,524,426
Building improvements	326,457	326,457
Vehicles	1,040,776	853,683
Furniture and fixtures	63,752	63,752
	3,401,234	3,214,141
Less: Accumulated depreciation	(1,108,180)	(866,482)
Total Fixed Assets	2,293,054	2,347,659
<b>TOTAL ASSETS</b>	<b>\$ 18,153,068</b>	<b>\$ 13,597,130</b>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES:</b>		
Due to related party	-	115,000
Sundry Creditors	20,891	22,336
PPP Loan	-	1,034,767
Accrued expenses	15,000	48,500
Total Current Liabilities	35,891	1,220,603
Total Liabilities	35,891	1,220,603
<b>NET ASSETS:</b>		
Unrestricted	18,117,177	12,376,527
Temporarily restricted	-	-
Total Net Assets	18,117,177	12,376,527
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>\$ 18,153,068</b>	<b>\$ 13,597,130</b>

See notes to financial statements.

**ICNA RELIEF USA PROGRAMS INC.  
STATEMENTS OF ACTIVITIES**

	<b>FOR THE YEAR ENDED</b>	
	<b>DECEMBER 31,</b>	
	<b>2021</b>	<b>2020</b>
<b>UNRESTRICTED NET ASSETS</b>		
Operating unrestricted public support and revenues	20,438,079	19,958,605
Government Grants	265,368	1,834,188
PPP Loan Forgiveness	1,034,767	-
Investment income	29,465	-
Unrealized gain (loss) on investment	104,618	-
In-kind contribution and donated services	<u>21,277,275</u>	<u>20,036,030</u>
 Total unrestricted public support and revenues	 43,149,572	 41,828,823
 <b>EXPENSES</b>		
Program services	35,040,147	33,118,448
Supporting services		
Management and general expenses	717,219	768,379
Fund raising expenses	<u>1,651,556</u>	<u>1,299,104</u>
 Total Expenses	 37,408,922	 35,185,931
 Increase in unrestricted net assets	 5,740,650	 6,642,892
 <b>TEMPORARILY RESTRICTED NET ASSETS</b>		
Net assets released from restrictions	<u>-</u>	<u>-</u>
 Increase in temporarily restricted net assets	 <u>-</u>	 <u>-</u>
 Increase in net assets	 5,740,650	 6,642,892
 Net assets, beginning of year	 <u>12,376,527</u>	 <u>5,733,635</u>
 Net assets, end of year	 <u><u>\$ 18,117,177</u></u>	 <u><u>\$ 12,376,527</u></u>

See notes to financial statements.

**ICNA RELIEF USA PROGRAMS INC.  
STATEMENTS OF CASH FLOWS**

	<b>FOR THE YEAR ENDED</b>	
	<b>DECEMBER 31,</b>	
	<b>2021</b>	<b>2020</b>
<b>Cash flow from operating activities</b>		
Increase in net assets	\$ 5,740,650	\$ 6,642,892
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation expenses	241,698	206,467
In-kind contribution and donated services	(21,277,275)	(20,036,030)
Distribution of in-kind contribution and donated services	21,277,275	20,036,030
(Increase) decrease in short term investment	(1,594,120)	-
(Increase) decrease in sundry receivable	(200)	-
Increase (decrease) in sundry and Other creditors	(1,036,212)	979,786
	<u>3,203,316</u>	<u>7,829,145</u>
Net cash provided by operating activities		
<b>Cash flow from investing activities</b>		
Disposal of fixed assets	-	-
Purchase of fixed assets	(187,093)	(103,343)
	<u>(187,093)</u>	<u>(103,343)</u>
Net cash used in investing activities		
<b>Cash flow from financing activities</b>		
Principal payment of note payable	-	-
	<u>-</u>	<u>-</u>
Net cash used in financing activities		
NET INCREASE IN CASH	3,016,223	7,725,802
<b>Cash, beginning of year</b>	<u>11,249,471</u>	<u>3,523,669</u>
<b>Cash, end of year</b>	<u>\$ 14,265,694</u>	<u>\$ 11,249,471</u>
<b>Supplemental cash flow information:</b>		
Fixed assets additions in accounts payable at end of year	<u>\$ -</u>	<u>\$ -</u>

See notes to financial statements.

**ICNA RELIEF USA PROGRAMS INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED DECEMBER 31, 2021 WITH COMPARATIVE**  
**TOTALS FOR THE YEAR ENDED DECEMBER 31, 2020**

	Program Expenses	Management & General Expenses	Fund Fund Raising Expenses	Total Expenses	
				2021	2020
Payroll Expenses	\$ 5,439,036	\$ 112,596	\$ 375,154	5,926,786	\$ 6,041,362
Compensation to Officers	\$ -	\$ 181,557	\$ -	181,557	\$ 171,645
Payroll Taxes	\$ 411,894	\$ 23,532	\$ 37,740	473,166	\$ 447,373
Employee benefits	455,446	54,873	38,411	548,730	626,210
Community assistance	24,097,987	-	-	24,097,987	22,501,422
Professional fees	29,631	41,008	4,439	75,078	134,048
Dues and subscriptions	1,964	-	-	1,964	1,340
Contractual services	372,657	-	96,595	469,252	584,808
Telephone and internet	100,477	5,055	10,614	116,146	106,867
Insurance	474,015	-	-	474,015	352,272
Utilities	252,071	-	-	252,071	202,933
Occupancy	1,623,030	-	-	1,623,030	1,276,773
Conventions & conferences	475,757	6,500	145,500	627,757	337,796
Advertising	55,055	-	102,801	157,856	99,161
Printing and publications	254,424	-	785,925	1,040,349	929,763
Postage and shipping	59,486	-	6,054	65,540	44,349
Supplies	51,010	3,450	-	54,460	166,895
Repairs and maintenance	662,716	-	-	662,716	651,295
Traveling and transportations	215,100	17,560	48,323	280,983	197,306
Bank and credit card charges	8,391	29,391	-	37,782	105,846
Depreciation	-	241,697	-	241,697	206,467
<b>Total expenses</b>	<b>\$ 35,040,147</b>	<b>\$ 717,219</b>	<b>\$ 1,651,556</b>	<b>\$ 37,408,922</b>	<b>\$ 35,185,931</b>

See notes to financial statements.

**ICNA RELIEF USA PROGRAMS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR THEN ENDED DECEMBER 31, 2021 and 2020**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities:

The ICNA Relief USA Programs (herein referred to as (“ICNA Relief” or “Organization”), was organized as a non-profit organization in the state of New York on February 22, 2005 and received their exemption status as a Public Charity under section 501 (c) (3) of Internal Revenue Code, effective as of that date.

ICNA Relief was formed to provide food, medicines, clothing, shelter and other humanitarian help to the needy, poor, sick, disabled and destitute individuals within the United States. The Organization also provides various services in disaster effected areas such as hot food, clothing, medical and hygienic items and long-term recovery for disaster effectees. Every year, the Organizations’ volunteers distribute thousands of school bags and school supplies to children in under-served, impoverished communities. In 2021, more than 27,562 school bags with supplies were distributed to children in 185 locations in the U.S. Also, the Organization provides temporary shelter to the homeless women who stay in the rented and owned facility. Residents at shelter are provided with food, individual and group counseling, case management, access to vocational training and supportive services to help them obtain permanent housing, employment, and financial assistance. As of December 31, 2021, the Organization has 24 women transitional housing, 8 free health clinics and 8 mobile clinics located in various cities of the country.

ICNA Relief combats the healthcare crisis by offering free medical services to those who don’t qualify for state-sponsored health insurance and/or cannot purchase private insurance. ICNA Relief’s health clinics are staffed by a dedicated force of volunteers who are responsible for everything from direct patient care to administrative tasks.

Contributions for these programs come from the public; the Organization has not received any governmental funding.

Promises to Give:

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. There was no Pledges Receivable outstanding as of December 31, 2021 and 2020. It is common practice

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

for donors to authorize monthly donations via direct debits from their credit cards. These types of donations may be cancelled by the donor at any time, and as such, accruals are not made for these donations; they are accounted for as an increase in net assets at the time the donation is deposited in ICNA Relief's bank account.

### Restricted and unrestricted revenue and support:

Contributions that are restricted by the donor are reported as increase in unrestricted net assets if the restrictions expire in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increase in temporarily restricted net assets. When a restriction expires, temporarily restricted net assets are classified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

ICNA Relief did not have any permanently restricted funds at any time during 2021 and 2020. Donors are entitled, with limitation to itemize their donations for income tax purposes.

### In-kind contribution and donated services:

In-kind contribution of property, equipment and supplies totaled \$19,779,398 and \$18,486,982 for the year ended December 31, 2021 and 2020, respectively.

The Organization receives significant donations of time and services from members of the community and volunteers related to program operation, and special events. Donated services are recorded in the financial statements to the extent that those services create or enhance a nonfinancial asset or meet all of the following criteria: a) the services require specialized skills, b) the service is provided by individuals who possess those skills, and c) the service would typically need to be purchased if not contributed. Services meeting the criteria for recognition in the financial statements totaled \$1,497,877 for the year ended December 31, 2021.

The Organization also receives donated services that do not require specific expertise, but which are nonetheless central to the Organization's operations. For the year ended December 31, 2021, the estimated fair value of these services, based on the estimated dollar value of volunteer time calculated by average rate by job category, totaled approximately \$1,041,720. The value of these services is not reflected in the financial statements.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Grant revenue/receivable:

Cost reimbursement grants are recognized as revenue when the expenses are incurred. Amounts earned but not received are reported as grant receivable. Other revenue is recognized when earned. The organization earned grant revenue of \$265,368 and \$1,834,188 for the year ended December 31, 2021 and 2020.

Grant revenue of \$-0- and \$0 is receivable as of December 31, 2021 and 2020 out of total grant revenue earned in 2021 and 2020.

### Property and Equipment:

It is Organization's policy to capitalize all expenditures in excess of \$1,000 for property and equipment at cost. Depreciation is provided over the estimated useful life of the respective assets on a straight-line basis. Routine repairs and maintenance are expensed as incurred. Depreciation expense for the year ended December 31, 2021 and 2020 was \$241,697 and \$206,467 respectively.

### Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Financial Statement Presentation:

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

### Advertising Expense:

The Organization expenses advertising costs as incurred. Advertising expense for the year ended December 31, 2021 and 2020 was \$157,856 and \$99,161, respectively.

### Functional Expenses Allocation:

Expenses that can be identified with a specific program or supporting service are charged directly to the program or supporting service. Expenses which apply to more than one functional category have been allocated based on estimates made by management.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Income Taxes:

ICNA Relief is a not-for-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as a Public Charity. The Organization does not have any income from unrelated business activities. The Organization believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

The Organization Files Federal, Arizona, California, Colorado, Florida, Georgia, Illinois, Iowa, Louisiana, Maryland, Massachusetts, Michigan, Minnesota, Missouri, New Jersey, New York, , North Carolina, Oklahoma, Pennsylvania, South Carolina, Texas, Virginia and Washington tax returns.

### Reclassifications:

Certain amounts in the 2020 financial statements have been reclassified for comparative purposes to conform to presentation in the 2021 financial statements.

## NOTE 2 – FUND ACCOUNTING

To ensure observance of limitations and restriction placed on the use of resources available to Organization, the accounting books and records of ICNA Relief are maintained in accordance with the principles of fund accounting. Resources for various purposes are therefore, classified for accounting and reporting purposes into funds established according to their nature and purpose. The Organization has thirty two field offices in various cities of the United States in addition to the head office in Jamaica, New York. All intra-office accounts and transactions have been eliminated in financial statements.

## NOTE 3 – RELATED PARTY TRANSACTIONS

The following transaction were conducted during 2021 and 2020 with Islamic Circle of North America (ICNA), a not-for-profit section 501(c) (3) Organization. Some of the board members of ICNA have voting interest in the Organization.

The Organization made grant to ICNA in the amount of \$-0- and \$3,500 for the year ended December 31, 2021 and 2020 respectively.

The Organization received grant from ICNA in the amount of \$100,000 and \$11.072 for the year ended December 31, 2021 and 2020 respectively.

The Organization paid rent to ICNA in the amount of \$163,000 and \$600 for the year ended December 31, 2021 and 2020, respectively.

On January 1, 2008, the Organization leased ground floor office space for administrative use and women shelter on 2nd floor from ICNA. The lease expired on December 31, 2018 which has not been renewed, however, require the Organization to pay annual rent in the amount of \$18,000 and to pay property taxes and all expenses related to the general maintenance of the property, such as insurance and utilities. During 2007 and 2008 the Organization incurred \$226,000 for the renovation of the property. In 2007 and 2008 ICNA reimbursed \$155,876 to the Organization. Per lease agreement, the remaining unreimbursed costs of the renovation will be adjusted against the annual rent. As of December 31, 2021, and 2020, \$-0- and \$115,000, respectively, was payable against renovation costs and interest free loan.

#### NOTE 4 - CONCENTRATION OF CREDIT RISK

Cash maintained in accounts with financial institutions may, at times, exceed the federally insured \$250,000 limit per institution. The Organization has not experienced any losses in such accounts, and believes it is not exposed to any significant credit risk with respect to cash and cash equivalent.

#### NOTE 5 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through November 13, 2022, the date the financial statements were available to be issued.